

# Westfield Fire and Rescue District

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Regular Meeting  
July 5, 2017

Trustee Thombs called the meeting to order at 6:00 PM. Roll call: Thombs- aye, Likley- aye, Schmidt-aye.

## **2018 Preliminary Budget**

*Thombs makes a motion to accept 2018 Preliminary Budget as presented by F.O. Evans; seconded by Likley. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.*

F.O. Evans presented the Preliminary Budget for 2018.

- Trustees Thombs confirmed that Evans and Chief Fletcher have gone over the budget and it meets the needs of the department.
- Reserve capital line item includes \$175,000 for possible new squad or other item Chief Fletcher needs. Contingency is the balance of June 1<sup>st</sup>.
- Financial Worksheet Budget will be submitted to the County Budget Commission, the detail is for internal use only.
- There is a projection for the end of 2018 to have a carryover balance of \$175,418 that is after the proposed capital expending \$175,000.
- Trustee Schmidt asked if Chief Fletcher anticipated necessary equipment purchases in 2017 at which he replied tires for Unit 162. Estimated cost is \$5,500.00.
- A resolution will need to be signed July 17, 2017 regular meeting, July 20th deadline to submit to the Budget Commission.

## **Comments from the floor**

N/A

## **Minutes to be approved**

*Likley makes a motion to accept the June 19, 2017 meeting minutes as submitted; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.*

## **Chief's Report**

- Total number of calls was 37; squad included 31; fire 2; motor vehicle accidents were 4. This included 28 in the township; 8 in the Village; 1 in Lodi. 30 residents & 7 non-residents were involved.
- Pumper Tender 162-1 Unit is still out for repairs. All necessary parts have been received and should be returned by the end of next week. The costs exceeded the amount of the budget allowance. The age of the truck and the deferred maintenance are factors in the overage. All items related to safety are being addressed including an new exhaust system, brakes and replace old strobe light system. The strobe replacements were upgraded to LED lights. Total cost was approximately \$17,000 against a budget of \$10,000.00. F.O. Evans adjusted accordingly.
- The auto extrication class has been delayed to the end of July due to staff vacations. The cars parked in the Township Hall lot will be removed once the class is complete.

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- The Fire Station Planning Committee will meet with DS Architecture on Wednesday, July 12, 2017 to discuss a final cost analysis on a new station. There are also plans to have a public meeting on Friday, July 14<sup>th</sup> at 6:30.
- Certificate was received from the State of Ohio approving the 2017-2018 EMS Grant in the amount of \$3,900.00. This is only a reimbursement for non-disposable items.

## **Old Business**

None

## **New Business**

None

## **Announcements**

- July 17 – Regular Meeting – 6:30 PM

## **Fiscal officer's Report**

*Likley makes a motion to pay the bills in the amount of \$15,420.99 as submitted; seconded by Schmidt. Roll call: Thombs- aye, Schmidt- aye, Likley- aye. The motion passes.*

- ✓ Fallsway Equipment Company – 1<sup>st</sup> invoice on the repairs for the Pumper/Tender Unit.
- ✓ July 5<sup>th</sup> payment listing includes the 2<sup>nd</sup> quarter payroll for volunteers.

Fund Status - \$132,320.57 Checking Balance, \$150,336.18 CD

Supplemental: From Capital Reserve \$1,900.00 & from Contingency \$3,100.00 (total \$5,000) to Audit Fee. Audit Fee approximately \$4,700.00.

Reallocation From 167-1 Tanker \$1,458.00 and from Cost Recovery \$5,000.00 (total \$6,458) to 162-1 Tanker Maintenance.

No Correspondence

*Schmidt makes a motion to adjourn at 6:30 PM, Likley seconded. All said aye.*

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*Respectfully submitted by:*

*Michelle A. English*

*Date approved: July 17, 2017*

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*Trustee William Thombs, Chair*

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*Trustee James Likley*

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*Trustee Michael Schmidt*